



# Rutherford County Government

# Inventory Control

## School Transfer Form

Asset #	Category and Description	Make/Model	Serial Number

Transferring Principal's Signature

Receiving Principal's Signature

School

School

*By signing above you certify that the asset(s) listed above will be transferred and included as part of the receiving party's inventory. Please submit this form to the Inventory Control Office once both parties have agreed and signed. You may fax this form to our office at (615) 904-7526. If you have any questions please call us at 890-7207.*